

Millville American Little League ASAP Safety Plan 2019

Mission Statement

“Promoting health, self-awareness, self-esteem and the education of our youth by empowering them to succeed”.



Table of Contents

Welcome Letter.....	3
Millville American Little League Board of Directors 2019.....	4
Emergency Contact Phone Numbers/Reporting Accidents.....	5
MALL Code of Conduct.....	6
MALL Safety Code of Conduct.....	7
Coach Clinic/Pre-Game Safety/Field Inspection.....	8
Safety and Injury Prevention.....	9
Volunteer Information.....	10
Concession Stand	11
Equipment/Machinery.....	12
Little League Parents Code of Conduct.....	13-15
Parents Role in Safety.....	16-18
Field Locations.....	19

Welcome 2019 Managers, Coaches and Parents!

The attached is Millville American Little League's Safety Plan (ASAP) for the upcoming 2019 baseball and softball season. This plan was developed to ensure that the participants of Millville American Little League (MALL) can play, learn, and have fun this year.

This annual report will be revised and updated each year for the safety of everyone involved with Millville American Little League. This plan discusses specific guidelines and criteria that ensure the safe operation of Little League Baseball at the Millville American Little League fields.

Reading and acknowledging this plan is critical and mandatory for all managers. This plan will also need to be shared with coaches, parents, umpires, concession stand operators and volunteer parents. The ASAP Safety Plan will be posted on our league website. This plan will help Millville American Little League maintain the highest possible level of safety and conduct from everyone involved.

Your feedback and suggestions are an important part of this effort. If anyone feels they can contribute by suggesting or recommending ways to improve the safety of Millville American Little League, please feel free to contact me at lacivita@comcast.net, by phone at (856) 332-8242, or any board member. We look forward to a safe and exciting 2019 Little League season!



Be safe and have fun,

Joe Lacivita
Millville American Little League President

Millville American Little League 2019 Board of Directors

<u>Board Position</u>	<u>Name</u>	<u>Contact Number</u>
President	Joe Lacivita	206-992-0328
Vice President	Kyle Gilson	856-207-2377
Vice President	Bob Mulharan	856-207-1760
Treasurer/Safety Officer	Greg Shapiro	541-979-9656
Secretary	Missy Mulharan	856-207-0018
Scheduler	Will McCafferty	856-207-7674
Board Member	Nate Lloyd	609-381-5542
Board Member	Mario Cottrell	856-265-4411
Board Member	Jimmy Sharpless	856-498-0857
Concession Manager	Pam Shapiro	856-305-7555

Emergency Phone Numbers

All EMERGENCIES	911
Millville Police Department	856-825-7010
Millville Fire Department	856-327-3334
Poison Control	800-222-1222

Reporting Accidents

All accidents and injuries shall be reported to the league safety officer **within 24 hours**. After notification the safety officer will notify the Millville American Little League President in which all information will be recorded and the proper forms completed and mailed to the insurance representative. If the safety officer is unavailable, the Millville American Little League President is to be notified of the accident or injury. If the WSLP President or Safety Officer cannot be located on the facility grounds, any board member can be notified of the accident or injury. Check at the concession stand to see, who the responsible board member at the fields is for that day.

Millville American Little League Code of Conduct

The 2019 Millville Little League Board of Directors recommends the following code of conduct. This code of conduct should always be followed at all times.

No board member, manager, coach, player, official or spectator shall:

- Touch, push, shove, strike, or otherwise threaten (physically or verbally) any other individual.
- Exhibit unsportsmanlike conduct including throwing of gloves, helmets, hats, bats, balls, or any other object.
- Use or cause the use of unnecessarily rough tactics in the play of a game.
- Use profane, obscene or vulgar language.
- Exhibit physical contact of an inappropriate nature.
- Use tobacco within the Millville Little League field areas.
- Speak disrespectfully to any other manager, coach, player, official, spectator or board member.
- Any other behavior or conduct that could be interpreted by any member of Millville Little League or its guests as disrespectful.

Any unsportsmanlike behavior occurring on/off the field or through social media will be subject to disciplinary action by the board of directors.

This conduct shall be maintained on any field or in any facility in which the team represents Millville Little League including All-Star and championship play.

Contact us:
lacivita@comcast.net
Millville American Little League
Millville, NJ 08332

Millville American Little League Safety Code of Conduct

In 1995, ASAP (A Safety Awareness Program) was introduced with the goal of re-emphasizing the position of Safety Officer “to create awareness, through education and information, of the opportunities to provide a safer environment for kids and all participants of Little League Baseball and Softball”. This manual is offered as a tool to place some important information at a manager’s and coaches’ finger tips.

DO:

- Reassure and aid children who are injured, frightened or lost.
- Provide, or assist in obtaining, medical attention.
- Know your limitations.
- Carry your first aid kit to all games and practices.
- Assist those who require medical attention.
- **Look** for signs of injury (blood, black and blue, deformity, etc).
- **Listen** to what the injured person is saying.
- **Feel** gently and carefully the injured area for signs of swelling or broken bone.
- Have your player’s Medical Clearance Forms with you at all times.
- Make arrangements to have access to a phone.

Don’t:

- Administer any medications.
- Hesitate in giving aid when needed.
- Be afraid to ask for help if you’re not sure of proper procedures.
- Leave an unattended child at a practice or game.
- Hesitate to report issues to the league’s Safety Officer.

Coaches Meeting and Clinic

Attendance at the March 2nd, 2019 Coaches Meeting and Clinic is **MANDATORY** for all managers and coaches. No exceptions. This session will include:

- Safety Training.
- League Rules and Expectations.
- Coaches Clinic
- Equipment checkout.

Coaches will be taught the fundamentals of hitting, sliding, catching, fielding and pitching. Coaches will also learn the basics of first aid and how/when to contact emergency medical services.

Pre-Game Safety/Field Inspection

All managers, and/or coaches and/or umpires are required to walk the entire field to identify any safety hazards and ensure that the field is safe prior to use for games or practices. Any hazards should be eliminated prior to the start of play and reported to the safety officer and/or a board member within 24 hours.



Safety and Injury Prevention

- Always have your first aid kit with you.
- Extra first aid kits and supplies are at the concession stand.
- No games or practices should be held when weather or field conditions are unsafe.
- Grounds should be inspected frequently for holes, damage, stones, glass and other foreign objects. Any problems should be reported to a board member.
- All team equipment should be stored in the team dugout and not within the “field of play”.
- During practice and games, all players should be alert and watching the batter on each pitch.
- Batters must wear Little League approved protective helmets during batting practice and games.
- Catcher must wear catcher’s helmet, mask, throat guard, long model chest protector, shin guards and protective cup with athletic supporter at all times (males) for all practices and games.
- During sliding practice, bases should not be strapped down or anchored.
- Players may not wear watches, rings, pins or metallic items during games or practices.
- The catcher must wear catcher’s helmet and mask with a throat guard while warming up pitchers.
- No playing in the parking lots.
- No playing on and around lawn equipment.
- Always be alert for traffic when crossing roadways.
- No swinging bats or throwing baseballs/softballs within the walkways and spectator areas.
- No throwing rocks or climbing on fences and dugouts.
- Observe all posted signs. Players and spectators should be alert at all times for foul balls and errant throws.
- During games the players must remain in the dugout area in an orderly fashion at all times.
- After each game, each team must clean up the trash in the dugouts and around the stands.

Volunteers

We know the greatest treasure we have is a child. As adults, we must ensure that these young people are able to grow up happy, healthy and above all, safe. Whether they are our children, or the children of others, each of us has a responsibility to protect them. They are our future and an endless source of joy.

Background checks are required of all volunteers. Recent advances in computer technology allowing increased access to public records, make it possible for these background checks (to see if an individual is a registered sex offender in a given state) to be conducted in every U.S. state.

Background checks are conducted on Managers, Coaches, Board of Directors and any other persons, volunteers or hired workers, who provide regular service to the league and/or have repetitive access to, or contact with, players or teams.

Failure to complete and submit the Volunteer Application Form by those required to do so will result in being barred from involvement of Millville American Little League.

Concession Stand Safety

- No minor under the age of 14 should be behind the counter without an adult.
- Food covered at all times to prevent insects from resting on the food.
- Inspect cooking equipment before use and report damage to the Head of Concessions or Board Member.
- Counters and equipment used should be wiped down at the end of the day.
- Cleaning chemicals must be stored in a separate cabinet.
- Certified fire extinguisher suitable for grease fires must be placed in plain sight at all times.
- Only healthy workers should prepare food. Anyone feeling ill or sick should not be allowed in concession stand area.
- All concession stand workers should be instructed in the proper use of fire extinguishers.
- All concession stand workers are to be aware of the location of the first aid kit located in the concession stand.
- Utensils washed and put away at the end of the days games.
- Concession stand workers must wash hands each time they use the rest room and after handling foreign objects.

Equipment / Facility

- The Millville Little League President shall issue keys to the equipment / facility.
- All keys shall be returned at the end of the season, NO EXCEPTIONS.
- Equipment facility shall remain locked at all times.
- All chemicals located in the equipment facility shall be labeled and stored in its original container, if available. MSDS Sheets will be available.
- Any loose chemicals within the equipment facility shall be cleaned and disposed of to prevent accidental poisoning.
- Dispose of outdated products as recommended by the manufacturer.
- Use chemicals only in well ventilated areas.
- Wear proper protective clothing when handling toxic substances.

Equipment

The equipment manager shall inspect all equipment before the start of the first practice or game. Once the equipment is distributed by the league it becomes the responsibility of the managers or coaches. They should inspect the equipment before each game or practice. If damaged, the equipment should be taken out of service and the equipment manager notified. Damaged equipment is to be either fixed or destroyed to prevent future use. Many kids bring their own equipment, the manager or coach should make sure that the equipment meets and complies with Little League Regulations.

Machinery

Tractors, mowers and other heavy machinery will:

- Be operated by appointed persons only.
- Not to be operated by person under the age of 14.
- Never operated in a careless or reckless manner.
- If something breaks or needs repair, please notify any board member.

Little League Parents Code of Conduct

We, Millville Little League, have implemented the following Parent Code of Conduct for the important message it holds about the proper role of parents in supporting their child in sports. Parents should read, understand, and sign this code of conduct prior to their children participating in our league. Any parent guilty of improper conduct at any game or practice will be asked to leave the sports facility and be suspended from the following game. Repeat violations may cause a multiple game suspension, or the season forfeiture of the privilege of attending all games.

Preamble

The essential elements of character building and ethics in sports are embodied in the concept of sportsmanship and six core principles: trustworthiness, respect, responsibility, fairness, caring, and good citizenship. The highest potential of sports is achieved when competition reflects these "six pillars of character."

I therefore agree:

1. I will not force my child to participate in sports.
2. I will remember that children participate to have fun and that the game is for youth, not adults.
3. I will inform the coach of any physical disability or ailment that may affect the safety of my child or the safety of others.
4. I will learn the rules of the game and the policies of the league.
5. I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials and spectators at every game, practice or other sporting event.
6. I (and my guests) will not engage in any kind of unsportsmanlike conduct with any official, coach, player, or parent such as booing and taunting; refusing to shake hands; or using profane language or gestures.

7. I will not encourage any behaviors or practices that would endanger the health and wellbeing of the athletes.
8. I will teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
9. I will demand that my child treat other players, coaches, officials and spectators with respect regardless of race, creed, color, sex or ability.
10. I will teach my child that doing one's best is more important than winning, so that my child will never feel defeated by the outcome of a game or his/her performance.
11. I will praise my child for competing fairly and trying hard, and make my child feel like a winner every time.
12. I will never ridicule or yell at my child or other participant for making a mistake or losing a competition.
13. I will emphasize skill development and practices and how they benefit my child over winning. I will also deemphasize games and competition in the lower age groups.
14. I will promote the emotional and physical well-being of the athletes ahead of any personal desire I may have for my child to win.
15. I will respect the officials and their authority during games and will never question, discuss, or confront coaches at the game field, and will take time to speak with coaches at an agreed upon time and place.
16. I will demand a sports environment for my child that is free from drugs, tobacco, and alcohol and I will refrain from their use at all sports events.
17. I will refrain from coaching my child or other players during games and practices, unless I am one of the official coaches of the team.
18. I will not use social media sites to discuss negative opinions about players, coaches, managers, volunteers, and/or board members.

I also agree that if I fail to abide by the aforementioned rules and guidelines, I will be subject to disciplinary action that could include, but is not limited to the following and not necessarily in this order:

- Verbal warning by league official, manager/coach, and/or board member of league.
- Written warning
- Parental game suspension with written documentation of incident kept on file by league involved
- Parental season suspension

Parents' Role in Safety

Most of the existing Little League rules have a basis in safety. It is important to follow Little League rules for the safety of everyone involved. The managers and coaches are/or will be trained in first and safety. Please take the time to listen to the manager and coaches, learn these rules and make them common practice any time you practice baseball or softball with your children. Here are a few examples of our League's rules.

Complete a Medical Release This enables emergency medical care if parent or guardian is not in attendance, and also informs managers, coaches and medical providers of allergies or other medical problems. This can be found on our website under the FORMS tab.

No one holds a bat! Many players bring their own bats to practice and games. Players should keep their bats in their bags, in the dugout or on the ground in front of them until they are needed. **No one holds a bat except when going to the plate.**

The manager or coach will never leave a player alone at the field It is very important that parents are on time to pick up the children on time. It is recommended that parents remain at the field if possible. If this is not possible, please contact the coach or manager prior to the event

No alcohol or tobacco on the field If volunteers must smoke or chew tobacco, please do it away from the players in designated areas. If the players can see you smoke or chew, you are too close!

Please be extra cautious when entering and leaving the parking lots
Children may not always look for you, especially young future ball players.

It is important that you share any medical information that may affect your child during games and practice If you have concerns or questions about this please contact the manager or League Safety Officer. All information is considered confidential.

Have your child eat a snack before practice or games Hungry ball players don't concentrate well.

Routinely check your child's equipment for safety concerns.

Arrive early Get to practice and games early to allow for proper warm ups

Only Authorized Personnel in the dugouts – Photographers do not count!

PLEASE REMEMBER

THESE ARE KIDS

THIS IS A GAME

THE COACHES VOLUNTEER

THE UMPIRES ARE HUMAN

THIS IS NOT PROFESSIONAL BASEBALL

Millville American Little League Location

625-699 Sharp St
Millville, NJ 08332

